

## Instructions for Presenters at Poster Session of 33<sup>rd</sup> ISTS

(Note: All of dates and time are shown based on JST (Japan Standard Time).)

1. Poster session is held on on-site and on-demand. All posters are open to participants on 33<sup>rd</sup> ISTS web site. All presenters can choose presentation style of on-site or on-demand, and all presentations are open for all participants.
2. On-site poster session is scheduled for Thursday, March 3, at Main Entrance Hall of B-Con Plaza (1st Floor). The session is open to participants from 18:00 to 19:30. You can start your preparation from 12:00 on Wednesday, March 2. Please keep in mind that you must complete the preparation by 12:00 on March 3.
3. At on-site poster session, an area allocated to each poster display is limited to 0.9m (width) by 2.1m (height) on the mounting panel stand that is assigned to you by your paper number. Tools for fixing your display on the panel, such as pins, paste or tape, will be provided at the poster session corner.
4. Your poster should be one large sheet of paper. Alternatively, you can integrate several pages/figures on one sheet in a neat and clean fashion. Since participants may see your poster, your display should be self-explanatory. You must prepare one sheet of paper 0.7m (width) by 0.15m (height) with the paper number, the paper title, your authors' names, and affiliations on the top.
5. All presenters must prepare a PDF of your poster and a movie of your presentation. The PDF is one sheet, and maximum size is 10MB. The movie is MP4 format within 5 minutes, and maximum size is 100MB. The file name is "[paper no.]\_[your name].pdf" or "[paper no.]\_[your name].mp4". Please submit your PDF and movie on the following Google form by Tuesday, February 22, 2022.  
<https://forms.gle/8VsZmhpKvk6PpEow7>
6. All PDFs and movies are open for participants from February 28 to March 3 on on-demand.
7. At on-site poster session, you need to remove your poster display just after the presentation. Any materials left might be disposed without notice.
8. The best poster will be judged and voted by the participants. The ceremony of the best poster award will be held on Friday, March 4 at the Commendation & Closing Ceremony. Please join the commendation ceremony not to miss this unforgettable moment!
9. As to submission of a preprint PDF file, please refer to "Instructions for Authors (both Oral and Poster Session)" on the ISTS web site. All authors of the Poster Session are also requested to submit a PDF file of their preprint. Please be aware that anyone who did not submit the PDF file will not be allowed to present the poster.
10. For more information on the poster session, please contact:  
33<sup>rd</sup> ISTS Abstract Desk

c/o The Japan Society for Aeronautical and Space Sciences

Email: [secretariat@ists.or.jp](mailto:secretariat@ists.or.jp)

You may find the latest information on the poster session at the following web site: URL

<https://www.ists.or.jp>

Please visit the site regularly to find out any updated information.