

**General Requirements for Contributors to
“The ISTS Special Issue of Transactions of JSASS, Aerospace Technology Japan”**

Approved by JSASS Board of Directors on July 17, 2009

Revised on September 19, 2014

Revised on November 22, 2015

Revised on December 16, 2016

1) The editorial committee of the Japan Society for Aeronautical and Space Sciences (JSASS) in cooperation with the program committee of the International Symposium of Space Technology and Science (ISTS) publishes the ISTS special issue of “Transactions of JSASS, Aerospace Technology Japan”, an on-line access collection of refereed papers. The sub-title of this issue is entitled “ISTS Special Issue: Selected papers from the **th International Symposium on Space Technology and Science.” (** corresponds to the conference number)

2) The JSASS editorial committee and the ISTS publication committee will review the papers which have been presented at the ISTS and whose authors have declared their submittals to the ISTS Special Issue of Transactions of JSASS, Aerospace Technology Japan.

3) Papers will be published as peer-reviewed articles and the evaluation is performed according to the rules listed below.

(1) Papers must have quality suitable for publication as the JSASS article.

(2) Papers must have relevance to space technologies, space sciences and/or space technology development and papers falling under any of the following requirements.

- Papers which contain original, quantitative, detailed technical and/or scientific material that is supported by specific accomplishments.

- Papers which report material that has scientific and/or technological usefulness, or has contribution to human society.

4) When the paper is accepted for publication, the first author is requested to pay the following publication fee per paper.

30,000 JPY + 2,000 x N (pages) JPY in case the first author is a JSASS member

40,000 JPY + 2,000 x N (pages) JPY in case the first author is NOT a JSASS member

34,000 JPY + 2,000 x N (pages) JPY in case the first author is a student, but he/she is NOT a JSASS student member

5) The first author is not necessarily required to be a member of JSASS. In such a case, however, non-member first author who has paid the above publication fee will be provided by the JSASS the right to access the JSASS on-line journal for one year after publication.

6) The authors must prepare their manuscripts according to the template for the ISTS special issue provided through the JSASS or ISTS web page. The author must convert the manuscripts into 600-dpi pdf files. The maximum size of pdf file is 3MB. It shall be specially advised that the pdf file must be readable regardless of the machines, excluding any particular font such as Japanese fonts. The template specially prepared for the ISTS special issue is slightly different from the one for the regular issue of Aerospace Technology, Japan because of the editorial reason. Therefore, the author must use the template for the ISTS special issue. Note that the same template is used for both the ISTS preprint and the ISTS special issue.

The publication fee does not include the service such as typesetting and language editing service. Thus, authors have to prepare the photo-ready and grammatical errors free manuscript. If the manuscript is not written in appropriate English, it may be rejected before the review process.

7) The authors, who intend to submit their papers to both ISTS preprint and the ISTS special issue of Aerospace Technology Japan, should declare their intension according to the instruction in the ISTS web page, when their ISTS preprint papers are uploaded through the ISTS web page.

8) Each paper is allowed up to six pages of texts, including figures and tables. Color illustrations or pictures can be attached in the manuscript and they are published in color. However, movie files and any kinds of software tools should not be included in the paper. The length of the paper may exceed 6 pages, only when it is necessary from a viewpoint of the clearness of the content. But never exceed 10 pages.

9) The papers are published only electronically through the website:
<http://www.jstage.jst.go.jp/browse/tstj>. The reprints service is not available.

10) The copyright of the published paper is attributed to the JSASS and ISTS. The notice of the copyright will be put on each paper by the editor, after the paper is accepted for publication in the ISTS special issue of Aerospace Technology Japan. The notice of the copyright will be as follows (the publication year is inserted into “year” in this notice):

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11) The paper is allowed to be published both in the ISTS preprints and in the ISTS special issue of

Aerospace Technology Japan. Even after the paper has been published as an article of the ISTS special issue of Aerospace Technology Japan, it still remains in the ISTS preprint archives which is open to public through the ISTS web site.

12) The date when the manuscript is received at the ISTS special issue submission website is the submission date for the paper of the ISTS special issue of Aerospace Technology Japan. Submission of the ISTS preprint manuscript is not issued as the submission to the Journal.

13) Issues not specified in this document will be complied with the document “Guideline for contributing to Aerospace Technology Japan”.

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